



Berrien County Historical Association

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Archive and Collections Fee Schedule

Research

In-person session	FREE
Staff conducted research	1 st Hour: \$25.00 Additional hours: \$15.00 each

Reproduction

In-house paper copies, B&W	\$.25
In-house paper copies, Color	\$.50
Staff produced paper copies, B&W	\$.50
Staff produced paper copies, Color	\$1.00

Digital scan, up to 8"x11"	\$3.00
Digital scan, up to 11"x17"	\$6.00
Digital scan, large scale (i.e. map)	\$20.00

Digital scans can be JPG, TIF, or PFD and researcher must indicate which version they want. These scans will be sent through WeTransfer, including all large-scale scans. DPI will be 600 unless otherwise noted. Items larger than 8X11 may need modification that can be done in-house by the BCHA.

Use Rights and Fees

These fees are per image and per use or run. Additional fees will be charged for future runs or uses. An Image Reproduction Permission form must accompany all requests.

Print media, commercial	Cover: \$150.00 Inside: \$50.00
Visual media, commercial	\$10.00
Commercial products	\$50.00
All media, non-commercial only	\$10.00
Display and decoration	For-profit: \$50.00 per image Non-profit: \$25.00 per image

Discounts

BCHA Members	10%
Research Students	50%
Partnering Organizations	Free
Other Non-profits	30%