



Berrien County Historical Association
 History Center at Courthouse Square
 313 N. Cass Street * Berrien Springs, Michigan 49103
 269-471-1202 * info@berrienhistory.org

Archive and Collections Fee Schedule

Research

In-person session	FREE with 48 hours' notice \$50.00 for drop-in researchers
Staff conducted research	\$25.00 per hour Projects more than 5 hours, to be negotiated

Reproduction

In-house paper copies, B&W	\$.25
In-house paper copies, Color	\$.50
Staff produced paper copies, B&W	\$.50
Staff produced paper copies, Color	\$1.00

Digital scan, up to 11" x 17"	\$3.00
Digital scan, scans (up to 15 count)	\$6.00
Digital scan, large scale (i.e. map)	\$20.00
Flash Drive for digital scans	\$10.00 per drive

Digital scans can be JPG, TIF, or PFD and researchers must indicate which version they want. These scans will be sent through WeTransfer, including all large-scale scans. DPI will be 600 unless otherwise noted. Fee for digital scans include standard clean up in Photoshop. Major edits can be conducted by staff for an additional fee.

Use Rights and Fees

These fees are per image and per use or run. Additional fees will be charged for future runs or uses. An Image Reproduction Permission form must accompany all requests.

Print media, commercial	Cover: \$150.00 Inside: \$50.00
A/V media, commercial	\$10.00
Commercial products	\$50.00
Display and exhibition	For-profit: \$50.00 per image Non-profit: \$25.00 per image Museums: Free

Discounts

The Berrien County Historical Association can make discounts available to researchers on a case-by-case basis. To learn more, please contact us at info@berrienhistory.org.